



BLUE EARTH SOIL & WATER

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Approved Minutes of December 8, 2022

Supervisors Present: Chair: Carol Krosch, Vice Chairman: John Rollings, Treasurer: John Shanahan, Secretary: Chris Hughes, PR&I: William Gardner

Staff Present: District Manager: Jerad Bach, Administrative Specialist: Jillian Kuduk

Guests: County Commissioners: Kip Bruender & Kevin Paap

Proceedings: Meeting called to order by Chairman Krosch at 4:05 p.m. and roll call was taken.

Pledge: All present recited the Pledge of Allegiance.

HOUSEKEEPING

Agenda: Agenda was reviewed, Shanahan moved to approve the agenda, seconded by Gardner.

Motion adopted.

Minutes: Minutes were reviewed, Gardner moved to approve the November 10, 2022 minutes, seconded by Shanahan. **Motion adopted.**

Recognition of Retiring Supervisors: **Krosch** presented Supervisor Gardner with a Recognition of Service award for his 24 years of dedication to the Blue Earth SWCD board and thanked him for his service.

Treasurer's Report: (see attached)

Balance on hand	\$ 806,023.90
Receipts	\$ 21,923.45
Disbursements	\$ 32,275.42
Total	\$ 795,671.93

Rollings arrived to the meeting at 4:20pm.

Kuduk presented the Treasurer's Report for November and requested to pay the Supervisor per diems, which were read by each Supervisor present. Gardner moved to file the November Treasurer's Report subject to audit and pay Supervisor per diems as read, seconded by Shanahan. **Motion adopted.**

OPEN COMMUNICATIONS

County Commissioner: Paap gave the County Commissioner report which included a review of the November elections. Patty O'Connor has been sworn into her roll on the Blue Earth County board. Blue Earth County will be holding their budget hearing on December 13th and all are welcome to attend. The Blue Earth County Library is getting a face lift with some new shelving and other interior remodel. Commissioners were asked for an update on the public works building which hasn't progressed much.

District Manager: Bach presented the District Manager report (see attached).

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NEW BUSINESS:

FY21 State Cost Share Grant Closeout:

Bach reviewed the financial report for the FY21 State Cost Share grant which included all expenses and requested to closeout the grant, sign the financial report and send it back to BWSR for approval. **Rollings** moved to approve the FY21 State Cost Share grant closeout, seconded by **Shanahan**.

Motion adopted.

New Lease Standard Threshold:

Kuduk reviewed the new lease accounting standard with the board and explained that a threshold must be set which will be given to the accountant for our future audits. **Rollings** moved to set the threshold at \$5,000 retroactive to January 1, 2022, seconded by **Shanahan**. **Motion adopted.**

FY23 Budget

Kuduk presented the FY22 year to date expenditures and the FY23 Budget. The Supervisors discussed the details of the budget. **Rollings** moved to approve the FY23 budget as presented, seconded by **Shanahan**. **Motion adopted.**

Employee Reviews

The Personnel Committee met to discuss the annual review for the District Manager; **Bach** did the annual reviews for the staff. The Personnel Committee presented the 2023 proposed wage recommendations. After discussion, **Rollings** made a motion to approve the 2023 wage schedule, second by **Gardner**.

Motion adopted.

SUPERVISOR REPORTS

Shanahan – Reported on the previous month’s GBERBA meeting.

Hughes – Reported on the Area VI meeting as well as the Le Sueur 1W1P which included the decision of Waseca County receiving the duties of fiscal agent and watershed coordinator.

Gardner – Discussed the CD 56 project and where it’s at in the cleanup process. He then discussed ways to expose the Blue Earth Soil & Water District to the public for all the great work that we do. Staff will follow up on the possibility of recording future PSA’s that could run during the AgDay segment through KEYC. **Gardner** finished by reporting on last month’s MPI meeting and thanking everyone for the service award.

Rollings – No report.

Krosch – Reported on the AgForum attended last month as well as an update on the Legislature since the November election.

Adjourn: There being no further business **Krosch** adjourned the meeting.

- Meeting adjourned 5:37 pm
- Next regular meeting will be held January 5, 2023
- Minutes submitted by Jillian Kuduk, Administrative Specialist

Signature: _____ Approved Date: _____

Printed Name: _____ Title: _____

Signature: _____ Approved Date: _____

Printed Name: _____ Title: _____