



BLUE EARTH SOIL & WATER

1160 S. VICTORY DRIVE, STE #5
MANKATO, MN 56001
PHONE 507.345.4744
FAX 507.345.6036

Approved Minutes of January 9, 2020

Supervisors Present: Chairman: Carol Krosch, Vice-Chairman: John Rollings, Treasurer: John Shanahan, Secretary: Chris Hughes

Supervisors Absent: PR&I: William Gardner

Staff Present: District Manager: Jerad Bach, Administrative Specialist: Jillian Kuduk, and Conservation Specialist: Jake Fritz

Guest: Commissioner: Will Purvis

Proceedings: Meeting called to order by Chairman Krosch at 4:08 p.m.

Pledge: All present said the Pledge of Allegiance.

Election of Officers:

Krosch called for nominations for the Officer designations. Rollings nominated Krosch for Chair, seconded by Shanahan. **Motion adopted.** Hughes moved to elect Rollings as Vice Chair, seconded by Shanahan. **Motion adopted.** Rollings nominated Shanahan as Treasurer, seconded by Hughes. **Motion adopted.** Krosch moved to elect Gardner as Public Relations and Information, seconded by Rollings. **Motion adopted.** Rollings moved to elect Hughes as Secretary, seconded Krosch. **Motion adopted.**

Committee Assignments:

Krosch called for the Board to make any changes to the Supervisor Assignments and SWCD Committees. Bach recommended adding LeSueur 1WIP to the list. Rollings suggested that Hughes be assigned to LeSueur 1WIP with Shanahan as second.

Rollings moved to approve the list of assignments/appointments as discussed with the addition of LeSueur 1WIP, seconded by Shanahan. **Motion adopted.** Rollings moved to approve the list of committees as discussed, seconded by Shanahan. **Motion adopted.**

2019 SWCD Board Meeting Schedule:

Krosch called for discussion or changes to the Board Meeting schedule. Rollings moved to approve the 2020 SWCD Board Meeting and Holiday Schedule as presented, seconded by Shanahan. **Motion adopted.**

Per Diem/Mileage Rate:

Krosch called for discussion or changes to the Per Diem and mileage reimbursement rates. Bach noted the mileage rate was set to change from \$0.58 to \$0.575 starting on January 1, 2020 if the Supervisors choose to accept the change. Rollings moved to approve the new mileage reimbursement rate of \$0.575; the Meal Reimbursement Rates (see attached); the Supervisor Per Diem Rates (see attached); keep the SWCD official Newspaper as the Maple River Messenger; and keep the SWCD Official Bank as U.S. Bank, seconded by Krosch. **Motion adopted.**

HOUSEKEEPING

Agenda: Agenda was reviewed, Shanahan moved to approve the agenda, seconded by Rollings.
Motion adopted.

Minutes: Minutes were reviewed, Rollings moved to approve the December 5, 2019 minutes, seconded by Shanahan. **Motion adopted.**

Treasurer's Report: (see attached)

Balance on hand	\$ 678,989.18
Receipts	\$ 837.14
Disbursements	<u>\$ 66,181.05</u>
Total	<u>\$ 613,645.27</u>

Kuduk presented the Treasurer's Report for December and read Supervisors Per Diem/Expenses. Rollings moved to file the December Treasurer's Report subject to audit, and pay Supervisors Per Diem/Expenses, seconded by Shanahan. **Motion adopted.**

OPEN COMMUNICATIONS

County Commissioner: Purvis presented the County Commissioner's report (see attached). Announced that this will be his last year as County Commissioner, he will not run for re-election.

District Manager: Bach presented the District Manager report (See attached).

NEW BUSINESS

MASWCD Dues:

Kuduk presented the invoice for the FY2020 dues, noted the dues were more than the previous year and requested approval of payment. Rollings moved to make payment of \$5,158.43 for the FY2020 MASWCD dues, seconded by Shanahan. **Motion adopted.**

Campaign Finance Disclosure:

Kuduk reviewed the Campaign Finance Disclosure letter with the board. Board members have until January 27, 2020 to file their statement of economic interest.

Crystal Lake CWF Grant Closeout:

Bach reviewed the financial report for the Crystal Lake CWF grant with the board. Rollings moved to approve the closeout of the Crystal Lake CWF grant with the Treasurer, Shanahan, signing the final Financial Report and authorized payment of \$44,460.75 to be returned to BWSR, seconded by Shanahan. **Motion adopted.**

FY17 Local Capacity Grant Closeout:

Bach reviewed the financial report for the FY17 Local Capacity grant with the board. Rollings moved to approve the closeout of the FY17 Local Capacity grant with the Treasurer, Shanahan, signing the final Financial Report, seconded by Hughes. **Motion adopted.**

FY18 Buffer Law Grant Closeout:

Bach reviewed the financial report for the FY18 Buffer Law grant with the board. Shanahan moved to approve the closeout of the FY18 Buffer Law grant with the Treasurer, Shanahan, signing the final Financial Report, seconded by Rollings. **Motion adopted.**

SUPERVISOR REPORTS

Shanahan reported on his experiences from the MASWCD Annual Convention.

Rollings reported on some seeding information he received and his experiences from the MASWCD Annual convention.

Krosch reported on her experiences from the MASWCD Annual Convention.

Hughes reported on his experiences from the MASWCD Annual Convention as well as the Legislative Committee meeting, he attended.

Rollings left the meeting at 5:55pm.

Adjourn: There being no further business Krosch adjourned the meeting.

- * Meeting adjourned 6:06 pm
- * Next regular meeting will be held February 6, 2020
- * Minutes submitted by Jillian Kuduk, Administrative Specialist

Approved Date: _____ Chris Hughes, Secretary _____

Approved Date: _____ Carol Krosch, Chairman _____