



## Grant All-Detail Report NPEA JPB Grant 2016

**Grant Title** - 2016 - NPEA JPB Grant (Area 6 - South Central Technical Service Area)

**Grant ID** - P16-9748

**Organization** - Area 6 - South Central Technical Service Area

Original Awarded Amount	<b>\$145,000.00</b>	Grant Execution Date	<b>11/10/2015</b>
Required Match Amount	\$14,500.00	Original Grant End Date	6/30/2017
Required Match %	10%	Grant Day To Day Contact	Jerad Bach
Current Awarded Amount	\$145,000.00	Current End Date	6/30/2017

### Budget Summary

	Budgeted	Spent	Balance Remaining*
Total Grant Amount	\$145,000.00	\$145,000.00	\$0.00
Total Match Amount	\$14,500.00	\$14,500.00	\$0.00
Total Other Funds	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$159,500.00</b>	<b>\$159,500.00</b>	<b>\$0.00</b>

*\*Grant balance remaining is the difference between the Awarded Amount and the Spent Amount. Other values compare budgeted and spent amounts.*

### Budget Details

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Host District Administration	Administration /Coordination	Current State Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Serv..	\$5,000.00	\$5,000.00	1/1/2016	N
Supplies/Equipment	Supplies/Equip ment	Current State Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Serv..	\$35,000.00	\$31,625.80	6/30/2017	N
Technical and Engineering	Technical/Engi neering Assistance	Current State Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Serv..	\$105,000.00	\$108,374.20	6/30/2017	N

Activity Name	Activity Category	Source Type	Source Description	Budgeted	Spent	Last Transaction Date	Matching Fund
Technical and Engineering	Technical/Engineering Assistance	Local Fund	SCTSA Partner Match	\$14,500.00	\$14,500.00	12/31/2016	Y

### Activity Details Summary

Activity Details	Total Action Count	Total Activity Mapped	Proposed Size / Unit	Actual Size / Unit
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### Proposed Activity Indicators

Activity Name	Indicator Name	Value & Units	Waterbody	Calculation Tool	Comments
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### Final Indicators Summary

Indicator Name	Total Value	Unit
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## Grant Activity

Grant Activity - Host District Administration			
Description	<p>Host District Administration will:</p> <ul style="list-style-type: none"> <li>Provide administration, fiscal and management services.</li> <li>Prepare the necessary grant year project reports to BWSR.</li> <li>Provide draft annual budget and work plan.</li> <li>Provide financial report at each regularly schedule SCTSA Board meeting.</li> <li>Develop and disseminate summaries of accomplishments at SCTSA Board meetings.</li> <li>Collaborate with SCTSA to obtain additional funding and financial reimbursement.</li> <li>Maintain inventory of equipment.</li> <li>Maintain separate accounting.</li> <li>Maintain separate copies of all receipts, invoices and payment vouchers.</li> </ul>		
Category	ADMINISTRATION/COORDINATION		
Start Date	17-Nov-15	End Date	31-Mar-16
Has Rates and Hours?	No		
Actual Results	<p>Grant Dollars were not spent in 2015.</p> <p>The Host District Administration Activity was utilized for reimbursing the Blue Earth County SWCD for time spent on the administration of the TSA.</p> <p>01/01/2016 - 03/31/2016</p> <ul style="list-style-type: none"> <li>-District Manager - 32 Hours for Administration @ 47.99/hr = \$1,535.68</li> <li>-Assistant Manager - 92 Hours for Administration @ 39.36/hr = \$3,621.12</li> <li>-Total=\$5,156.8 (only \$5,000 was applied to this activity)</li> </ul>		

**Grant Activity - Supplies/Equipment**

<p><b>Description</b></p>	<p>Equipment and Supplies includes but are not limited to purchases of computer hardware, computer software, field supplies, survey equipment, vehicles, vehicle maintenance, vehicle trailers, and office supplies.</p> <p>With the additional equipment funds this grant period there are plans to purchase:</p> <p>Computer Hardware including 2 new computers with 4 monitors.</p> <p>Computer Software including 2 Civil 3d licenses, xp storm modeling program.</p> <p>Office and Field Equipment including truck storage lockers, engineering work station, digital cameras, and storage cabinets.</p> <p>Vehicle Upgrades including a new vehicle and new atv.</p> <p>Survey Equipment Upgrades including new survey equipment.</p> <p>There are no exact costs and quotes associated with the above planned purchases yet. Large purchases will need to be approved by the TSA Board, and all purchases over \$3,500 will be presented to BWSR for approval.</p>		
<p><b>Category</b></p>	<p>SUPPLIES/EQUIPMENT</p>		
<p><b>Start Date</b></p>	<p>17-Nov-15</p>	<p><b>End Date</b></p>	<p>30-Jun-17</p>
<p><b>Has Rates and Hours?</b></p>	<p>No</p>		
<p><b>Actual Results</b></p>	<p>Grant Dollars were not spent in 2015.</p> <p>Supplies/Equipment activity expenses were from supplies and equipment needed to accomplish the engineering designs provided by the TSA.</p> <p>Any large purchase exceeding \$3500 is approved by the Board Conservationist.</p> <p>01/01/2016 - 12/31/2016 Supplies/ Equipment expenses include:</p>		

- Truck = 2016 Chevy Silverado (39,376.33 approved by BC) 4,376.33 of the total cost was charged to this grant.
- ATV = 2016 Sportsman 570 4-wheeler (7,562.04 approved by BC) 7,054.31 of the total cost was charged to this grant
- UTV = 2016 Ranger side-by-side (11,329.31 approved by BC) 1,115.56 of the total cost was charged to this grant.
- 2016 Mission/Eagle Trailers (10,000 approved by BC) 9791.74 of the cost was charged to this grant.
- Trailer Accessories 235.47
- Autodesk Infrastructure Design Premium 1 year renewal. 2092.74
- Dell Optiplex mini Tower (Computer) 1649.92

01/01/2017 - 06/30/2017

Supplies/Equipment Expenses include:

- New Computer install \$51.24 (Dell Optiplex mini Tower)
- Office Furniture \$3,688.90
- Lockers/Cabinets \$1,119.74
- Office Chairs \$449.85

## Grant Activity - Technical and Engineering

<b>Description</b>	<p>Technical and Engineering will be the hourly rate multiplied by the amount of hours worked on projects tied to the NPEAP. The hours will include time associated with site evaluations, design, construction oversight, and leave.</p> <p>Technical and Engineering (Local Match) will include payments for engineering services provided to other grants and individual projects involving conservation. Local match will come from projects with Martin SWCD, Sibley SWCD, Nicollet SWCD, Blue Earth SWCD, Watonwan SWCD, Faribault SWCD, Waseca SWCD, Renville SWCD, LeSueur SWCD, Brown SWCD, and the US Fish and Wildlife Service. Other Agencies could be involved as projects are developed. Sources of funding will be Clean Water Fund Grants, MN DOT Grant Funding, State Cost-Share Grants, EQIP, and other Federal Grant sources.</p>		
<b>Category</b>	TECHNICAL/ENGINEERING ASSISTANCE		
<b>Start Date</b>	17-Nov-15	<b>End Date</b>	30-Jun-17
<b>Has Rates and Hours?</b>	No		
<b>Actual Results</b>	<p>Grant Dollars were not spent in 2015.</p> <p>01/01/2016 - 06/30/2016                  \$34.37 carried over from NPEA 15 to NPEA 16</p> <p>Technical/Engineering expenses were for assistance provided by the TSA on 20 projects tied to NPEA.</p> <p>-864.25 hours at the 55.64/hour PE rate. (\$48,086.87)                  -748.25 hours at the 40.09/hour Technician rate. (\$29,997.34)</p> <p>-The total was reduced by 42,070.23 for earned service fees from hours worked on other funding sources.                  -Total Charged - \$36,048.35</p> <p>-Match for Technical/Engineering Assistance was earned from hours worked on Engineering Services for CWF and State Cost-Share projects, and was not billed to NPEA. For a list of projects and funding sources please see the attached CY2016 NPEAP Accomplishments Report</p> <p>07/01/2016 - 12/31/2016                  Technical/Engineering expenses were for assistance provided by the TSA on 28 projects tied to NPEA.</p>		

-816 hours at 56.25/hour PE rate.  
 -821.25 hours at 39.94/hour Technician rate.

-The Total was reduced by 43,803.81 for earned service fees from hours worked on other funding sources.

01/01/2017 - 06/30/2017  
 Technical/Engineering expenses were for assistance provided by the TSA on 32 projects tied to NPEA.

-856.5 hours at 56.25/hour PE rate (\$48,178.13)  
 -864 hours at 39.94/ hour Sr. Technician rate. (\$34,508.16)

-The total was reduced by \$36,809.58 for earned service fees from hours worked on other funding sources.

-Remaining balance from NPEA 2016 of \$8,447.78 will be applied to NPEA 2017.

-Please note: \$3,374.20 of supply/equipment funds are being used as Technical/Engineering Assistance.

## Grant Attachments

Document Name	Document Type	Description
<b>2016 NPEA Grant</b>	Grant Agreement	2016 NPEA Grant - Area 6 - South Central Technical Service Area
<b>2016 NPEA Grant executed</b>	Grant Agreement	2016 NPEA Grant - Area 6 - South Central Technical Service Area
<b>2016 NPEAP Accomplishment Report</b>	Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Service Area)
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 02/08/2016
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 01/28/2016
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/20/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/26/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 06/30/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 06/30/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 10/30/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 04/04/2017

Document Name	Document Type	Description
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 02/01/2017
<b>All Details Report</b>	Workflow Generated	Workflow Generated - All Details Report - 03/28/2017
<b>Financial Report</b>	Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Service Area)
<b>Financial Report</b>	Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Service Area)
<b>Financial Report</b>	Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Service Area)
<b>NMI email 10/20/17</b>	Journal	Journal Dated - 10/20/2017
<b>P16-9748 Checklist</b>	Journal	Journal Dated - 04/14/2017
<b>Signed Financial Report</b>	Grant	2016 - NPEA JPB Grant (Area 6 - South Central Technical Service Area)
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 07/16/2015
<b>Work Plan</b>	Workflow Generated	Workflow Generated - Work Plan - 11/05/2015