



## South Central Technical Service Area

1160 South Victory Drive, Suite 5

Mankato, Minnesota 56001

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### POSITION ANNOUNCEMENT

- Position Title:** Civil Engineering Technician  
**Position Location:** 1160 South Victory Drive, Mankato, Minnesota  
**Classification:** Regular Full Time  
**Compensation:** \$20.00 - \$25.00 an hour + benefits (Depends on experience)  
**Application Deadline:** Friday January 12, 2018 4:00 p.m.  
**Interview Date:** Monday January 22, 2018 (Invited candidates only)

#### Position Description:

The Civil Engineering Technician works out of the Mankato field office and serves the 11 Soil and Water Conservation Districts (SWCDs) that make up South Central Technical Service Area (SC TSA). These counties include: Blue Earth, Brown, Faribault, LeSueur, Martin, McLeod, Nicollet, Renville, Sibley, Waseca, and Watonwan. Consideration would be given to work out of one of the 11 County offices after completion of a training period in Mankato.

This position will work with the SC TSA engineer and senior civil engineering technician to design best management practices that protect and conserve water and soil resources. This position will conduct technical site assessments, surveys, preliminary analysis and design, drafting, construction oversight and other tasks as assigned by the SC TSA Engineer.

#### Education, Training, Experience Desired:

- Perform topographic surveys using GPS or Total Station, as well as other data collection for project design.
- Experience in construction staking.
- Experience in construction quality assurance and documentation.
- Skills associated with office and equipment management duties.

#### Education, Training, Experience Minimum:

- Successful completion of a two-year degree in Civil Engineering Technology, surveying, drafting, engineering or equivalent work experience.
- Experience with AutoCAD and/or Civil 3D drafting software or equivalent.
- Ability to work on several projects at one time.
- Possess a valid driver's license.

**Work Environment:**

Work will be performed both in the office and outdoors as workload demands. Daytime travel will be required throughout the 11 County SC TSA area. As necessary, some overnight travel will be required. Ability to lift 50 pounds occasionally and perform outdoor work in all seasons. Overall supervision and direction will be provided by the SC TSA Engineer and Blue Earth SWCD Host Manager.

**Travel:**

Daytime travel required in the 11 county area as project workload demands. Some additional in-state travel is also required to perform the responsibilities of this position. A vehicle is provided, however the incumbent is expected to provide his or her own means for traveling occasionally, with reimbursement for mileage.

**Hiring Procedure:**

Applicants must submit a completed South Central Technical Service Area application for employment to Jerad Bach Host Manager at the Blue Earth SWCD 1160 South Victory Drive Suite #5, Mankato, MN 56001. The applications are available on the Blue Earth SWCD web site at [www.blueearthswcd.org](http://www.blueearthswcd.org), can be picked up at the Blue Earth SWCD or they can be mailed to you by calling 507-345-4744 ext 1. Individuals selected for interviews will be contacted by phone.

**Equal Employment Opportunity:**

Candidates will be considered without discrimination for any non-merit reasons such as race, sex, religion, national or ethnic origin, disability, age, veteran status, marital status, or sexual orientation.