



# BLUE EARTH SOIL & WATER

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Approved Minutes of January 5, 2023

**Supervisors Present:** Chairman: Chris Hughes, Vice Chairman: John Rollings, Treasurer: John Shanahan, Secretary: Jacob Quade, PR&I: Carol Krosch

**Staff Present:** District Manager: Jerad Bach, Conservation Specialist: Jake Fritz, Administrative Specialist: Jillian Kuduk

**Guests:** County Commissioner: Kevin Paap

**Proceedings:** Meeting called to order by Chairman Krosch at 4:00 p.m.

**Pledge:** All present recited the Pledge of Allegiance.

## **OATH OF OFFICE:**

**Krosch** lead Supervisor Rollings and newly elected Supervisor Quade in the Oath of Office.

## **ELECTION OF OFFICERS:**

**Krosch** called for nominations for the Officer designations. Krosch nominated Hughes for Chair, seconded by Rollings. Quade moved to cease nominations and cast a unanimous ballot for Hughes to be Chair, seconded by Rollings. **Motion adopted.**

**Krosch** turned the meeting over to Chairman Hughes.

Rollings nominated Shanahan for Vice-Chair. Shanahan nominates Rollings for Vice-Chair. Rollings withdraws his nomination of Shanahan as Vice Chair, seconded by Krosch. Hughes moved to cease nominations and cast unanimous ballot for Rollings to be Vice-Chair. **Motion adopted.** Krosch nominates Shanahan as Treasurer. Hughes moved to cease nominations and cast a unanimous ballot for Shanahan to be Treasurer. **Motion adopted.** Shanahan nominates Krosch as Public Relations and Information. Hughes moved to cease nominations and cast a unanimous ballot for Krosch to be PR&I. **Motion adopted.** Quade volunteers himself as Secretary, Hughes moves to cease nominations and cast a unanimous ballot for Quade to be Secretary. **Motion adopted.**

## **COMMITTEE ASSIGNMENTS:**

**Hughes** called for the Board to make any changes to the SWCD committee assignments.

Rollings moved to accept the SWCD committee assignments with the changes made by the board, seconded by Krosch. **Motion adopted.**

**Hughes** called for the Board to make any changes to the supervisor assignments/appointments.

Rollings moved to keep the same supervisor assignments/appointments as the previous year, seconded by Krosch. **Motion adopted.**

## **2023 SWCD BOARD MEETING AND HOLIDAY SCHEDULE:**

**Hughes** called for the discussion or changes to the Board Meeting and Holiday schedule. Krosch moved to approve the 2023 SWCD Board Meeting and Holiday Schedule as presented, seconded by Shanahan. **Motion adopted.**

**2023 PER DIEM/MILEAGE RATE:**

**Hughes** called for discussion or changes to the per diem and mileage reimbursement rates. Rollings moved to approve changing the second tier per diem to \$100 with the change in policy to include travel time as part of the hourly meeting limits and accept all other 2023 recommendations presented (see attached), seconded by Krosch. **Motion adopted.**

**HOUSEKEEPING**

**Agenda:** Agenda was reviewed, Rollings moved to approve the agenda, seconded by Krosch. **Motion adopted.**

**Minutes:** Minutes were reviewed, Shanahan moved to approve the December 8, 2022 minutes, seconded by Rollings. **Motion adopted.**

**Treasurer’s Report:** (see attached)

Balance on hand	\$ 795,671.93
Receipts	\$ 16,925.16
Disbursements	<u>\$ 52,839.89</u>
<b>Total</b>	<b>\$ 759,757.20</b>

**Kuduk** presented the Treasurer’s Report for December and requested to pay the Supervisor per diems, which were read by each Supervisor. Rollings moved to file the December Treasurer's Report subject to audit and pay Supervisor per diems as read, seconded by Krosch. **Motion adopted.**

**OPEN COMMUNICATIONS**

**County Commissioner: Paap** presented the Blue Earth County report. Congratulated those newly and re-elected Supervisors. Main focus at County meetings is the budget. Next month the discussion will continue for the direction of the new public works building. Corn and Soybean Growers annual joint meeting would be a good group in his opinion to attend to get a further reach in the farming economy.

**District Manager: Bach** presented the District Manager Report (see attached).

**NEW BUSINESS:**

**2023 MASWCD Dues:**

**Kuduk** presented the invoice for the 2023 dues and requested approval of payment. Rollings moved to approve the payment of the annual MASWCD dues in the amount of \$6,244.30, seconded by Shanahan. **Motion adopted.**

**FY21 Audit:**

**Bach** presented the FY21 Audit report that was completed by Peterson Company. Copies were given to each board member to review and discuss.

**Soil Health Cost Share Policy:**

**Bach** presented the draft soil health cost share policy and explained the guidelines of the grant agreement. Supervisors discussed and made changes to the draft policy. Rollings moved to approve the soil health cost share policy as presented, seconded by Quade. **Motion adopted.**

**SUPERVISOR REPORTS**

**Rollings** – Has been researching options to upgrade RIM easements and thought it could be a possible new resolution for the year from the district.

**Hughes** – Gave an overview of his experience from the MASWCD Annual Convention.

**Shanahan** – Gave an overview of his experience from the MASWCD Annual Convention.

**Quade** – Thanked everyone for their warm welcome to the board and looking forward to learning more.

**Krosch** – Was interested in hearing feedback from those who attended the annual convention and looking forward to the new year for the district.

**Adjourn:** There being no further business Hughes adjourned the meeting.

- \* Meeting adjourned 6:28 p.m.
- \* Next regular meeting will be held February 9, 2023
- \* Minutes submitted by Jillian Kuduk, Administrative Specialist

Signature: \_\_\_\_\_ Approved Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Approved Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_